



Ref: ITMU/Dean Academics/2026/1694

Dated: May 01, 2026

Notice for Commencement of Odd Semester July-December 2026 and Fee Deposition

Dear Parent / Student,

On behalf of the ITM University Gwalior, I convey my best wishes for your family and hope that all of you are keeping well. We have timely completed the exams of respective courses and will commence the next semester as per the below mentioned dates. The financial registration and academic registration will be commenced as per the below mentioned schedule. The students must register and deposit the fees for the next semester on or before the specified dates.

A. Schedule for Registration to Programmes:

| School | Course | Semester | Academic Registration | Commencement of Classes |
|--------|------------------|--------------|-----------------------|-------------------------|
| SOA | B. Arch | VII & IX | July 07-08, 2026 | July 08, 2026 |
| SOAD | B. Sc. ID & FD | III & V | July 07-08, 2026 | July 08, 2026 |
| SOAD | B. Des (ID) | III, V & VII | July 07-08, 2026 | July 08, 2026 |
| SOAD | M. Des (ID & FD) | III | July 07-08, 2026 | July 08, 2026 |
| SOJMC | BA (JMC) | III & V | July 07-08, 2026 | July 08, 2026 |

B. Fee Payment Schedule:

| S. No. | Timelines for Financial Registration | Details |
|--------|--|---|
| 1 | June 01, 2026-July 08, 2026 | Without late fee |
| 2 | From July 09, 2026 to July 23, 2026 | Late fee of Rs 100/- per day |
| 3 | From July 24, 2026 to August 06, 2026 | Late fee of Rs 5000/- (Fixed) |
| 4 | From August 07, 2026 to August 17, 2026 | Late fee of Rs 10000/- (Fixed) |
| 5 | <u>Failing to register by August 17, 2026</u> | This will de-roll a student from admission / registration for that semester |

You are advised to register and pay fee within timeline given to avoid attracting any fine / penalty. On failing to register by August 17, 2026, the student will be de-registered for that particular semester. The student will have to apply for Re-registration after paying the re-registration fee of Rs. 10000/- plus Rs 100/- per day till the fee submission.


All the procedure of filling preregistration form on MIS needs to be followed. Please note that the ITM University has minimized the cash transaction and promoted electronic modes of money transactions.

C. Orientation Ceremony:

All students must attend the orientation ceremony. A fine of Rs. 1500/- will be imposed on those who fail to attend.

Notes:

1. Payment of fees should be made through MIS portal of the university.
2. Payment of fees can also be made through Fee Counter at Sithouli or Turari Campus of ITM University Gwalior.
3. Gray Quest (Monthly payment plans) facility may also be availed for submission of fees.
4. Loan Process with banks may please be initiated in time to ensure that disbursement of loan takes place within timeline.
5. PAYMENT OF FEE IS A PRE-CONDITION FOR REGISTRATION TO A PROGRAMME.


(Dr. Ranjeet Singh Tomar)
Dean Academics

Copy to:

1. PA to Chancellor for information to Honourable Chancellor
2. PA to Pro Chancellor for information to Honourable Pro Chancellor
3. PA to Vice Chancellor for information to Honourable Vice Chancellor
4. PA to Pro Vice Chancellor for information to Honourable Pro Vice Chancellor
5. Registrar
6. Concerned Dean / HOD
7. CFAO
8. CE
9. ERP Cell
10. Deputy Registrar
11. Office File


(Dr. Ranjeet Singh Tomar)
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